



**The Fair Housing Institute, Inc.**

## *Fair Housing Focus: Live-In Aides*© *Syllabus*

Training Time: 50 mins – 10 Question Exam and Certificate of Completion

### **Introduction**

- Introduction
- Course Explanation
- Reasonable Accommodation

### **Reasonable Accommodations Review**

- Basics of Reasonable Accommodations
- What Is a Reasonable Accommodation?
- Law Provides
- Determining Approval

### **Live-In Aide Defined**

- Live-In Aide Definition
- Non-Disability Related Reasons

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## **Live-In Aide as Reasonable Accommodation**

- Why Is Live-In Aide a Reasonable Accommodation?
- HUD Definition
- Who Can Be a Live-In Aide?
- Questions of Validity
- How to Know

## **Requests for Live-In Aide**

- Decision-Making Process
- Processing the Request
- An Example
- Reasonable Accommodations Process
- Request Form
- Verification, including the form
- Live-In Aide Services
- Live-In Aide Work Hours

## **Live-in Aide Example Scenario**

- Introduction
- An Example
- Criminal History
- Refusing a Live-In Aide
- Landlord Reference

## **Aide Approval**

- Written Approval
- Live-In Aide Variations
- Documentation

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## **Vacating Live-in Aide**

- Live-In Aide Agreement
- Live-In Aide Vacate Policy
- Time To Vacate
- Removing an Aide

## **Unit Transfers**

- Transfer Request
- No Available Units
- Federally Subsidized Unit

## **Accommodations for Live-in Aides**

- Live-In Aide Restrictions
- Aide Accommodations

## **Live-in Aide Red Flags & Concerns**

- Request Concerns
- Red Flag Examples
- Conversation Documentation
- Live-In Aide Determination

## **Conclusion and Summary**

## **Ten-Question Certification Exam**

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